VALUES: Justice, Mutual Respect, Dignity, Self-esteem, Self-discipline, Honesty, Forgiveness, Understanding

POLICY: The dignity and respect of all students is valued at St Clare’s School. We emphasize a culture of behaviour built on forgiveness, understanding and self-discipline. Students themselves are encouraged to learn, demonstrate and promote these values.

The students will accept boundaries and consequences while developing a sense of responsibility for their own actions.

The staff of St Clare’s School will act promptly and firmly in a respectful way with children when their behaviour is unacceptable. They will also acknowledge children who consistently behave positively and responsibly. There will be opportunities, as required, for education of parents and teachers for development of behaviour management skills and knowledge.

There will be respectful and confidential communication between staff, parents and students.

Guidelines:
1. In applying consequences for unacceptable student behaviour the individual circumstances and actions of the students and the needs and rights of school community members will be considered at all times.
2. The behaviour management process will be reflective of the catholic ethos to live the gospel values within the school.
3. Appendix ‘A’ consists of an Agreed Code of Behaviour.
4. Appendix ‘B’ consists of suggested strategies for managing student behaviour as well as an outline of the re-entry procedures for when students are withdrawn from class.
5. Appendix C consists of the rights and responsibilities of students, staff and parents that will enable learning to take place in a safe, supportive and disciplined environment.
6. The St Clare’s Anti-Bullying Policy relates closely with the Behaviour Management Policy.
Appendix A

Code of Behaviour

Care for ourselves
* Choose healthy foods and drink plenty of water.
* Be sun safe and wear your hat.
* Walk on cement areas
* Be in the right place at the right time.
* Wear your school uniform with pride.
* Practise personal hygiene.
* Play safely.

Care for each other
* Be considerate of others’ feelings and property.
* Speak politely using encouraging words, i.e. use your manners.
* Listen attentively when someone is speaking.
* Respond when asked or signalled to “Stop, Look, Listen”.
* Move safely and in an orderly way.
* Keep hands and feet to yourself.

Care for our learning
* Observe our class rules.
* Follow directions (e.g. respond to the bell promptly).
* Work to the best of our ability in all activities.
* Be prepared for the school day.
* Use the appropriate noise level for the activity.
* Be considerate of others in all learning situations.

Care for our school
* Keep our gardens, buildings, equipment and grounds clean and tidy.
* Use school property appropriately.
* Eat your food seated in the covered area
* Care for our property.
* Take pride in our school.
Appendix B

Suggested Strategies for Managing Student Behaviour

<table>
<thead>
<tr>
<th>Positive Reinforcement Options</th>
<th>Supporting Positive Behaviours</th>
<th>Consequences for Inappropriate Behaviour</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Verbal</td>
<td>* Redirect behaviour</td>
<td>Verbal warning</td>
</tr>
<tr>
<td>* Praise/acknowledgement of good behaviours</td>
<td>* Adjust seating arrangements</td>
<td>Time out in Class</td>
</tr>
<tr>
<td>* Stickers</td>
<td>* Negotiate rules</td>
<td>Time out in another class</td>
</tr>
<tr>
<td>* SEL Awards</td>
<td>* Identify students strengths and interests to redirect behaviour</td>
<td>Withdrawal from Play</td>
</tr>
<tr>
<td>* Bank Accounts</td>
<td>* Peer mentors</td>
<td>Detention</td>
</tr>
<tr>
<td>* Raffle Tickets</td>
<td>* Time out for students to resolve a Conflict together</td>
<td>Visit Principal</td>
</tr>
<tr>
<td>* Graham &amp; George Awards</td>
<td></td>
<td>Suspension</td>
</tr>
<tr>
<td>* Class dojos</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Written Comments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Warm Fuzzies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Pat on the back</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Thumbs up</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Marble Jar</td>
<td></td>
<td></td>
</tr>
<tr>
<td>* Students nominating each other for awards</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Consequences of Inappropriate Behaviour:

Student behaviour is monitored by the class teacher. When minor offences occur then redirection in class is used when deemed appropriate.

If there is continued inappropriate behaviour then steps of withdrawal may be applied as per the table below:

**Re-entry Procedures**

(Restitution Plan)

Re-entry occurs when a student has been withdrawn from regular classroom activities due to inappropriate behaviour. Withdrawal may take the form of time out in class, time out in another room, internal suspension or school suspension.

**A RE-ENTRY STRATEGY**
- focuses students on taking responsibility for their own actions / behaviours
- engages students in problem solving and goal setting
- reinforces rules and consequences and require student reflection

**A RE-ENTRY STRATEGY INVOLVES**
- time and consistency
- a form of consultation with the student before they re-enter regular classroom activities
- may involve verbal, written or drawn responses
- requires an undertaking by the students to abide by the rules on re-entering
- a re-entry plan/ contract when returning from suspension
## Appendix C

### Parents

<table>
<thead>
<tr>
<th>Rights</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parents have the right to: * be treated with courtesy and respect * be informed about their child’s progress * expect their child to participate fully in his/her educational program * be given the opportunity to express their views/ opinions on school related topics</td>
<td>Parents have the responsibility to: * treat others with courtesy and respect * ensure that their child has appropriate materials needed for learning * monitor their child’s progress * be supportive of the school’s ethos, policies and procedures</td>
</tr>
</tbody>
</table>

### Staff

<table>
<thead>
<tr>
<th>Rights</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff have the right to: * be treated with courtesy and respect * work in a clean, safe and positive environment * teach without disruption * be supported by the whole school community</td>
<td>Staff have the responsibility to: * treat others with courtesy and respect * provide pastoral care to the whole school community * ensure that the school environment is positive and safe * ensure good organisation and planning * provide relevant and challenging educational programs * support the school’s ethos, policies and procedures</td>
</tr>
</tbody>
</table>

### Students

<table>
<thead>
<tr>
<th>Rights</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students have the right to: * be treated with courtesy and respect * work in a clean, safe and positive environment * learn without disruption * have their property respected * be proud of their achievements</td>
<td>Students have the responsibility to: * treat others with courtesy and respect * contribute to a clean, safe and positive environment * ensure there is no disruption to the learning environment * respect the property of others * participate fully in their educational program * ensure that their actions do not discredit the school</td>
</tr>
</tbody>
</table>